

AMENDMENT
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4821; DSN 853-4821
WEBSITE: www.azguard.gov/hro
EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 10-016T OPENING DATE: 20-Jan-2010 CLOSING DATE: 4-Feb-2010

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Logistics Management Specialist (CSSAMO), GS-0346-09, TC70678000, PV1/E1-SFC/E7

APPOINTMENT FACTORS: OFFICER ☐ WARRANT OFFICER ☐ ENLISTED ☒

SALARY RANGE: \$48,529.00-\$63,083.00 PA
SUPERVISORY ☐ MANAGERIAL ☐
NON-SUPERVISORY/NON-MANAGERIAL ☒

LOCATION OF POSITION:

Deputy Chief of Staff Logistics (DCSLOG), Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

INSTRUCTIONS FOR APPLYING: Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include; High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include; Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information all applications should include AZNG Forms 335-1-R (Military Brief), and SF 181 (Ethnicity and Race Identification). Applications will be accepted without these forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must contain a completed Optional Form 306 (Declaration for Federal Employment) and AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard (JFHQ) and be able to qualify for the following MOS/Branch: 25B, 25F, 25Y, 76J, 88M, 88N, 89B, 91J, 92A, 92Y

KNOWN PROMOTION POTENTIAL: NONE

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, martial status, membership or nonmembership in an employee organization or any other non-merit factor.

AREA OF CONSIDERATION: This position is the Federal/Excepted Civil Service and is **open to current members of the (All Units), Arizona Army National Guard.** Individual selected will receive a Indefinite Appointment subject to the completion of a one year trial period. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will be required to take a pre-employment medical screening which will be paid for by the Agency. **PCS funds are not authorized.**

NOTE: Applications must contain a completed Optional Form 306 (Declaration for Federal Employment).

NOTE: Applications must contain a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).

NOTE: Selected individual must possess or be able to obtain a SECRET security clearance.

NOTE: Individual selected may be eligible for a one time Recruitment Incentive . Highly qualified applicants may be considered for a Superior Qualifications Advanced Hire Rate of pay. Selected applicants may also be eligible for a Retention Incentive after six months of employment. All Recruitment and Advance In-Hire Rates of pay incentives are at the discretion of the selecting and nominating official and must be submitted to the HRO prior to placement in the position. Selection to this position is not a guarantee that an applicant will receive any incentives. All incentives are for Highly Qualified applicants whose quality of experience exceeds the Specialized Experience Requirements and the below list of KSA's.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of logistics systems, principles, concepts and methodologies of program management with the ability to perform analytical assignments involving issues with program management and automated systems support.
2. Knowledge of the design of STAMIS systems and their use/relationship to operations and management of logistics programs within the supported units/activities including knowledge of the characteristics of networks and how they interact with serviced STAMIS systems and Automated Logistical Programs.
3. Knowledge of various operating systems, software applications, and database query systems used throughout the serviced applications to be able to install, configure, and troubleshoot software loads and to troubleshoot and identify the cause of reported problems.
4. Knowledge of applicable information assurance regulations, policies, and procedures to ensure the security of both the system and the data maintained on those systems.
5. Knowledge of Army National Guard (ARNG) CSS related missions, objectives, terminology and management practices sufficient to recognize probable areas of interaction and overlap between proposed applications and existing systems.
6. Knowledge of state/territory ARNG CSS organizational structure and mission requirements in order to establish appropriate support programs and support efforts to minimize operational disruptions to automated logistics systems and to ensure effective fielding of new hardware and/or software systems.
7. Knowledge of, and skill in evaluating problems with new and modified systems, including the logical flow, input errors, interconnections among data fields and program elements within a flow of related programs and resolve or recommend resolution to both logistics and other computer specialists.
8. Ability to communicate effectively both orally and in writing.

SPECIALIZED EXPERIENCE: : Must have 36 months experience that provides a knowledge of such areas as supply maintenance (air or ground), transportation, procurement, finance, budget, data, automation, and statistics or experience in developing, formulating, and writing plans in areas such as logistics, disaster preparedness, or mobility. Accepted applicant must be able to acquire workstation administrator privileges on the state active directory network which includes possessing or the ability to possess a secret security clearance and have no network user violations.

BRIEF JOB DESCRIPTION: This position is located in the Director of Logistics, Logistics Management Division, Combat Service Support Automation Management Office (CSSAMO). The primary purpose of this position is to provide automated logistics Standard Army Management Information System (STAMIS) support to all state/territory activities and organizations and provide technical/functional support and oversight regarding the implementation of STAMIS systems, Automated Logistical Programs and other Combat Service Support (CSS) systems within the state. Utilizes an extensive knowledge of logistics programs/operations and a clear understanding of automated systems to manage projects and programs for systems integration of CSS automation. Serves as a Systems Administrator for all CSS STAMIS systems and automated logistical programs and as a technical expert within the state/territory is responsible for providing technical and functional guidance for specified STAMIS and Automated Logistical Programs to operators and supervisors. Troubleshoots, diagnoses, and resolves technical problems identified in trouble tickets and performs initial setup of specified STAMIS computers to include loading software, configuring modem and network card(s), assigning Internet Protocol (IP) addresses with correct subnet, connectivity to the network, and completing technical inspections. Serves as the primary point of contact for Functional Administrators and users of the serviced database(s) in the absence of a Logistics Management Specialist. Provides direction and guidance to supported CSS STAMIS users in the submission of automated systems problem reports

and/or change proposals. Analyzes requirements, manages and coordinates STAMIS automation hardware systems and peripherals pertaining to the receipt, distribution, installation and replacement of systems. Provides operator level assistance and training on STAMIS systems and Automated Logistical Programs. Represents the Supervisor Logistics Management Specialist/Director of Logistics on DCSIM Configuration Control Boards (CCBs). Performs other duties as assigned.

SELECTING OFFICIAL: CPT Kathleen Sprinkle
